

City of London Corporation Committee Report

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| Committee(s): Finance Committee | Dated: 04/06/2025 |
| Subject: Charges to the Barbican Residential Service Charge for support services and management costs | Public For Information |
| Which outcomes in the City Corporation's Corporate Plan does this proposal aim to impact directly? | 3,7,8 |
| Does this proposal require extra revenue and/or capital spending? | No |
| Report of: The Chamberlain and the Executive Director of Community and Children's Services | |
| Report author: Mark Jarvis, Chamberlain's Department | |

Summary

This Committee requested officers to provide more details on the recharges applied to the Barbican leaseholder service charge.

This report gives a summary breakdown of the budgeted £1.331m annual charge to the Barbican Residential Service Charge which covers primarily allocation of management staff time for the Barbican Estate Office and the wider technical services provided by the Housing department, as well as costs for Information Services (IS) licenses and Insurance.

Detailed schedules showing the individual percentage allocations of individual roles that support these figures are to be provided to the next Service Charge Working Party (on 2nd June), which reports back to the Barbican Residential Consultation Committee.

Recommendations

Members are asked to:

Note the contents of the report and that the further detailed schedules outlining individual roles which underpin the calculations will be reviewed at the next Barbican Service Charge Working Party meeting on 2nd June.

Main Report

Introduction

1. The charge made for Barbican service charge for support services and management costs are made up of a number of elements including insurance charges, information services licences costs and allocations of

Barbican Estate Office and Housing staff time as set out in the table at the end of this report. Note the breakdown of the individual posts and allocations are being provided in the next meeting of the Barbican Service Charge Working Party in June.

Support Service Charges

2. Insurance charges relate to the cost of building insurance premiums paid centrally by the Insurance Team and these are recharged based on premiums for buildings within the Barbican Residential estate.
3. The Information Services (IS) Recharge relates to the cost of IT services including hardware, infrastructure and support services. Charges are apportioned based on usage by departments – this is derived from the number of user licences within each department.

Recharges within Committee are made up of:

4. The Supervision & Management (S&M) Recharge is based on allocations of the following areas of staff costs directly supporting the Barbican Residential service charge. Allocations of individual staff time is based on their roles and responsibilities and is reviewed annually. The detailed breakdown of these individual posts and allocations are being provided in the next meeting of the Barbican Service Charge Working Party in June.

| | |
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| Estate Wide Expenses - Other | 346,000 |
| House Officers | 184,000 |
| Car Parking Staff Service Charge Account | 26,000 |
| Service Charge Account Cleaning | 130,000 |
| Service Charge Account Lobby Staff | 25,000 |
| | 711,000 |

Recharges Within Funds (Recharged cost to other Committees) are made up of:

5. The DCCS Housing staff recharge is the apportionment of project managers time on both projects and procurement of new service contracts which is directly attributable to the Barbican Residential Estate. Additionally, this includes an allocation of the shared cost of the Repairs & Maintenance call centre.

| Support Service Charges from/(to) Barbican Service Charges | Original Budget 2024/25 000 | Latest Approved Budget 2024/25 000 | Original Budget 2025/26 000 |
|---|--------------------------------------|--|--------------------------------------|
| Support Services Charges | | | |
| Insurance charge | (65) | (65) | (73) |
| Information Services (IS) charge (licences) | (28) | (28) | (214) |
| Total Support Services | (93) | (93) | (287) |
| Recharges within Committee | | | |
| Cleaning and Lighting credit | 126 | 126 | 126 |

| | | | |
|--|---------|---------|---------|
| Barbican Estate Office – allocation of staff costs covering Supervision and Management | (905) | (905) | (711) |
| Recharges Within Funds DCCS – Housing staff technical services | (459) | (459) | (459) |
| TOTAL SUPPORT SERVICE AND CAPITAL CHARGES | (1,331) | (1,331) | (1,331) |

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